



# RISK MANAGEMENT POLICY

## INTRODUCTION

Marist Mission Centre (MMC) is the international development arm of the Marist Fathers for the Province of Australia. Our motto is 'sustaining hope'. Our primary focus is to promote sustainable change for the most vulnerable and disadvantaged especially women and children. A core value of MMC is promoting the dignity of the human person as affirmed by the Gospel and internationally recognised human rights conventions.

MMC recognizes that it is exposed to certain risks due to the nature of its activities and the environment in which it operates.

MMC is committed to identifying and assessing risks our activities pose to our organisation, our staff, our volunteers, our clients, or the general public, and implementing strategies to mitigate and manage these risks to a level which is deemed acceptable.

## PURPOSE

The purpose of this document is to:

- a) identify and define applicable risks;
- b) outline the scope and responsibility of risk management in the organization;
- c) encourage reporting of hazards that may cause harm to individuals or to MMC;
- d) help to ensure that MMC will maintain satisfactory identification, organisation and maintenance of risk mitigation and management procedures.

## SCOPE

This policy applies to Trustees, MMC committee members, employees, volunteers, partners and other stakeholders who operate under the auspices of MMC.

## DEFINITIONS

**“Risk”** is the probability that an occasion will arise that presents a danger to our organisation, our staff, our volunteers, our clients, or the general public. It includes, but is not limited to,

- Strategic risks - risks that impact on the ability to achieve strategic objectives.
- Operational risks - risks that impact on operational effectiveness and/or the ability for planned work to be carried out at a project level e.g. communication hazards, project management hazards, human resource hazards.
- Financial risks - risks that impact the organisation's budget e.g. fundraising hazards, financial management hazards.
- Service delivery risks – risks that impact on the reputation and public confidence in the organization e.g. media hazards, stakeholder relations hazards.
- Governance risks – risks that impact on the governance of the organization and may jeopardise the organisation's legal status.

## POLICY

Marist Mission Centre has a duty to provide a safe workplace for its staff and volunteers, a safe environment for its clients, and a reliable development path for the organisation. Marist Mission



## **RISK MANAGEMENT POLICY**

Centre will put procedures in place that will as far as possible ensure that risks are minimized and their consequences averted.

### **ACCOUNTABILITY**

Ownership of risk identification and mitigation and management of particular risks are assigned to specific persons in the organisation. MMC has incorporated risk management accountability in executive, management and governance roles which are required to report on risks and risk treatment actions.

### **MONITORING & REVIEW OF POLICY**

MMC will undertake a review of this policy every three years or sooner if required.

### **RELATED DOCUMENTS**

MMC Financial Wrongdoing Policy

MMC Whistleblower Policy

MMC Child and Vulnerable Adults Protection Policy